

WEISF Benefits Statement



Audience	WEISF Management Group; WEISF Partners; Health & Wellbeing Board; Essex Information Board; Essex Chief Executives Association
Date	15 July 2016
Document Owner	Essex County Council, IG Team, WEISF Administration.
Classification	Official
Version	1.0
Status	Approved
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1.

WEISF Services

Services delivered by the WEISF include:

- WEISF portal to support practitioners and provide transparency to citizens which provides;
 - an overview of all active Information Sharing Protocols submitted to WEISF, allowing practitioners to identify existing sharing and to find examples of protocols and providing transparency for citizens;
 - a list of agencies who are Partners in the framework, linking through to their websites;
 - Advice and guidance sourced from the ICO as regulators. These are links to ensure currency;
 - Templates to simplify and standardise the completion of protocols, flexible enough to meet Partners' needs.
 - Tools and guidance to assist in increasing data management maturity
- WEISF email forum group for practitioners to share best practice and seek advice from peers.
- Annual WEISF conference for practitioners across all sectors.
- A management group representative of the sectors across Essex.
- A recognised and trusted brand for both citizens and organisations.
- A reminder service for reviewing existing protocols.
- Providing administrative support across authority forums and working groups.

The WEISF is endorsed by the Centre of Excellence for Information Sharing and is held up as best practice by the regulators, the Information Commissioner's Office.

2.

Benefits to Partners

The WEISF strives to assist organisations to share information lawfully and fairly, and in using the resources and guidance available via WEISF there are some clear benefits to organisations and citizens.

There are a couple of recent national drivers which identify necessary work in order to comply with legislation and procedural requirements. One of these is the recently released National Data Guardian report which focuses on improvements to be made nationally in the areas of data security and consent. The recommendations will help to shape how information is shared, and improve data security within organisations.

The other is the impending General Data Protection Regulations 2016 (GDPR). This will impose some new requirements as well as enhanced requirements in data protection. The GDPR will replace our existing Data Protection Act 1998 (DPA) on 25th May 2018. One of the key differences between GDPR and the DPA is the new requirement for organisations to maintain full processing records to evidence their compliance with the GDPR. The WEISF Portal holds many key resources for information

management, and will enable organisations to understand what is needed for full compliance. The risk of non-compliance could carry a heavy monetary penalty from the Information Commissioners Office for breach of the DPA; under GDPR such penalties significantly increase.

Below are the potential costs benefits which could be realised as a WEISF Partner. In addition to those cost benefits it should be recognised that there is a clear 'insurance' benefit from membership of WEISF and use of the resources provided via the WEISF portal, and the support network of the WEISF email forum.

The identified benefits of membership of WEISF are described below and grouped into three categories:

1. Compliance & Records Management
2. Partnership Working
3. Resources

3. Summary of qualitative and quantitative cost benefits

Category	SUPPORT PROVIDED BY WEISF	IMPROVED OUTCOMES	COST SAVINGS	No. of Partners x £ benefits				
				1-100	101-200	201-300	301-400	400+
Quantifiable Benefits								
Compliance & Records Management	Horizon scanning and sharing of regulatory guidance.	Partners will be aware of changes to legislation and national agendas enabling agility	Potential saving on staff resource, based on one employee per agency receiving one hours consultancy assistance or using time for research averaging £175+VAT per hour	17.5k	35k	52.5k	70k	87.5k+
	Supporting mechanism for Essex agencies to increase knowledge, compliance and information	Avoidance of regulatory actions which could result in a monetary penalty	Staff resource (average 30k for IG Officer), based on one week of 1FTE @30k, or; one week of 1 IG contractor @£400 per	60k 200k	120k 400k	180k 600k	240k 800k	300k+ 1000k+

	management maturity.		day					
	Email support group and Management Group to facilitate the sharing of best practice.	Supports & develops skill sets Enables networking	Average charge for 1 weeks training is £1375+VAT per week	132.5k	275k	412.5k	550k	687.5k+
	Reduce duplication	Staff resource can be reduced through the use of templates provided by WEISF and access to existing ISPs to help shape new ISPs.	Staff resource (average 30k for IG Officer) £120 based on one day of 1FTE @30k, or; £400 based on one day of 1 IG contractor	12k 40k	24k 80k	36k 120k	48k 160k	60k+ 200k+
Partnership working	Focussed sub groups to help drive through complex projects.	Supports & develops skill sets. Enables networking, encourages collaboration. An example would be the Council Tax Fraud initiative	Based on one day of one IG contractor @£400 per day	40k	80k	120k	160k	200k+
	Supports the Greater Essex Information Strategy	Best use of data to identify efficiencies and opportunities, encourages collaboration and assists with information handling maturity.	Cost in increasing maturity to enable opportunities, i.e. creating an asset register, classification & aligning Privacy Notices £120 based on one days of 1FTE @30k, or; £400 based on one	12k 40K	24k 80k	36k 120k	48k 160k	60k+ 200k+

			day of 1 IG contractor					
Resources	Annual WEISF Conference.	Networking opportunities, expert speakers and clinics to support knowledge	Average cost to attend such a day conference is £450. Enables networking, encourages collaboration.	45k	90k	13.5k	18k	63k+
	Framework administration provided	Maintenance and development of the portal. Administration of the management Group meetings and the email forum group.	Potential saving on staff resource, consultancy fees £120 based on one day of 1FTE @30k, or; £400 based on one day of 1 IG contractor	12k	24k	36k	48k	60k+
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	Portal identifies key contacts and facilitates engagement in producing ISPs.	Enables networking, encourages collaboration.	Potential saving on staff resource, consultancy fees. £120 based on one day of 1FTE @30k, or; £400 based on one day of one IG contractor	12k	24k	36k	48k	60k+
	Portal provides links to national and regulatory guidance		Potential saving on staff resource, consultancy fees £120 based on one day of 1FTE @30k, or; £400 based on one day of 1 IG contractor	12k	24k	36k	48k	60k+
Potential cost savings	Agencies with in-house Information Governance			£310k	£720k	£958.5k	£1278k	£1478k+
	Agencies without in-house Information Governance			£635k	£1280k	£1798.5k	£2398k	£3038k+
Qualitative Benefits								
Strong relationships with the ICO and Information			Avoidance of regulatory actions which could result in a			Unable to quantify at this		

Sharing Centre for Excellence.	monetary penalty	time
Increased transparency of information.	Avoidance of regulatory actions through grown knowledge base in each Partner organisation	Unable to quantify at this time
Compliance with national agendas, such as transparency and big data.	Avoidance of regulatory actions	Unable to quantify at this time
A recognised and trusted brand.	Supports & develops skill sets and meets our transparency obligations by making information available to citizens	Unable to quantify at this time
Provide support to multi agency boards e.g. Health and Wellbeing, Essex Information Board etc.	Potential saving on staff resource, consultancy fees	Unable to quantify at this time
Identifying opportunities in data that can increase revenue (anonymised data only).	Best use of data to identify efficiencies and opportunities, encourages collaboration with potential costs savings.	Unable to quantify at this time
Improved public confidence in how their data is handled/protected	Trust is built between public and support agencies.	Unable to quantify at this time

4. Summary of cost benefits relating to agency bandings

Below we have displayed the costs of membership (green cells) against the potential savings (yellow cells). We have split this into 2 categories, those with in-house Information Governance (IG) expertise, and those who have to buy-in IG consultancy. We have also broken the services down into the 3 areas from the summary of qualitative and quantitative cost benefits to show a more granular level of benefits per organisational size. The funding model rationale below explains how organisations are categorised according to size, and the basis for decisions.

	No In-House Information Governance			In House Information Governance		
	Small	Medium	Large	Small	Medium	Large
Subscription charges	£2102	£4003	£4954	£2102	£4003	£4954
Compliance & Records Management	3100	4875	18950	2750	3645	5850
Partnership working	1200	3000	4000	1000	2000	3000
Resources	2850	3050	6450	2250	4050	6700
Total if all services used	£7150	£10925	£29400	£6000	£9695	£15550

5. Funding model rationale

Agency composite size is defined by the Company's Act 2008 as:

Small – Less than 50 employees, regardless of revenue, or, if the number of employees is unknown, then revenue of less than £5.6m/\$5.6m will be taken as an indicator that it is a small business.

Medium – Between 50 and 249 employees, regardless of revenue, or, if the number of employees is unknown, then revenue of greater than or equal to £5.6m/\$5.6m and less than £22.8m/\$22.8m will be taken as an indicator that it is a medium business.

Large – Greater than or equal to 250 employees, regardless of revenue, or, if the number of employees is unknown, then revenue of greater than or equal to £22.8m/\$22.8m will be taken as an indicator that it is a large business.

- *3rd sector partners who have an annual turnover of less than £1m per annum are associate membership free of charge.*
- *There is an opportunity to discuss umbrella arrangements for clusters variant on size.*

6. Contact Us

For more information please contact the WEISF administration Team:

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End of Report